



BURLINGTON SUZUKI ASSOCIATION  
**REGISTRATION PACKAGE 2023-2024**

[www.burlingtonsuzuki.ca](http://www.burlingtonsuzuki.ca)

905-630-5162

Dear Suzuki Families,

Please read and keep pages 1 and 2 for your records.

Please complete pages 3 and 4 and return them **before April 30<sup>th</sup>, 2023 with postdated cheque(s)** (date applies only to returning students).

\*\*\*Your lesson time will not be secured with your teacher until your BSA Registration and cheques have been received by the Registrar (\*including Volunteer Registration Form).\*\*\*

The BSA Membership fee is \$285.00 per student payable with two postdated cheques.

- Please include both cheques with your registration. Make cheques payable to the Burlington Suzuki Association (**written in full, not "BSA"**). Please verify that cheques are signed and dated.
- If you are registering more than 1 student, you may submit 1 cheque for all students per instalment.
- You may submit a single cheque dated Sept 1, 2023 for your full registration fee(s).

Payment	Amount	Cheque dated
<b>Cheque 1:</b> Part 1 fee	\$145	September 1, 2023
<b>Cheque 2:</b> Part 2 fee	\$140	November 1, 2023 (or included in payment 1)
Late Registration fee (One fee per family)	\$40	For returning students registering after April 30, 2023. Add to <b>Cheque 1</b>
Non-Volunteer fee (One fee per family)	\$50	September 1, 2023. Add to <b>Cheque 1</b> .

**NOTE:** See page 2 for Cancellation Policy.

Returning families: Please give completed Registration Package with payment to your teacher.

New families:

**Mail to:**  
 Burlington Suzuki Association    **OR**  
 c/o 1-2064 Brant St.  
 Burlington, ON  
 L7P 3A6

**Drop off at:**  
 Outdoor mailbox on front lawn across from  
 front door (upper level)  
 North Burlington Baptist Church  
 1377 Walkers Line  
 Let Sharon know you've dropped it off (or call  
 with questions): 905-630-5162

**Please double check that you have completed your Registration Package (Pages 3 and 4) and included ALL cheques payable to the Burlington Suzuki Association before submitting it.**



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**\*\*\*Please read carefully and keep this information for your records\*\*\***

**Missed lessons by the student for any reason are not made up.** If you are aware ahead of time that you will be missing a lesson, you may arrange to exchange with another student for that week, if possible. This is not the teacher's responsibility. **Please do NOT ask your teacher for a make-up lesson.**

**Lessons missed by the teacher for any reason will be made up.** Occasionally a teacher's schedule will be disrupted due to illness or for personal reasons; if this is the case, the teacher will reschedule your lesson. If a mutually agreeable time cannot be arranged, the teacher will refund the lesson fee for the missed lesson.

**\*\*NOTE: If you cancel or miss a make-up lesson, for any reason, your lesson and fee will be forfeited.**

**Scheduled lesson changes** are not accepted throughout the school year. Once a suitable lesson time has been scheduled, your teacher is not obligated to accommodate any changes for any reason.

**Snow Days** – BSA will follow the Halton Board of Education in determining school closure for inclement weather. If schools are closed, all BSA group activities for that day will be cancelled including group lessons as well as concerts. Group lessons that are cancelled due to inclement weather will not be made up. Consult with your teacher regarding their policy for private lessons.

**Lesson Length** - Please discuss this with your teacher. Usually Book 1 students require 30 minutes, Book 2 and 3 require 45 minutes, and Book 4 and up require 1 hour.

**Group Lessons are Mandatory.** Group lessons are an essential part of the Suzuki method. Practicing parents are expected to attend group lessons with their children.

**Note: If you choose not to participate in group lessons for any reason, your BSA fee will not be reduced.**

**The Education Act** of the Government of Ontario (1990) provides the opportunity for students in Ontario schools to receive music instruction, often by a private music teacher and to be excused from attendance at school. In Chapter E2, Part 11, Statute 21.2(e) of the Education Act Revised Statutes of Ontario, it states: School attendance may be excused when "the child is absent from school for the purpose of receiving instruction in music and the period of absence does not exceed one-half day in any week." (Government of Ontario, 1990, p. 36)

**Solo Friday:** All registered students are invited to participate in one Solo Friday per year. If your child graduates a Suzuki book, he/she may participate in two Solo Fridays. Twinkle graduates perform their twinkles at group lesson only. All students must be prepared to perform their piece at the Solo Friday recital. If your child is performing at the Solo Friday recital, he/she will have a reserved seat at the front of the church in performance order and will return to this seat when finished performing until all performances are finished. We request that the audience is quiet during each child's performance.

**Communications:** Please visit our web site at [www.burlingtonsuzuki.ca](http://www.burlingtonsuzuki.ca) which includes announcements, upcoming events, teacher contact information and much more!! Event flyers are also provided throughout the year. Look for information on our Bulletin Board in the upper level hallway beside the piano room at NBBC. Some reminders are sent by e-mail, therefore, please print your e-mail address on your registration form.

**Dress Code:** There is a dress code for public performances. Please avoid sport shoes and jeans. Please see web site at [www.burlingtonsuzuki.ca](http://www.burlingtonsuzuki.ca) for more concert wear information.

**Cancellation Policy:** Cancellations received in writing before September 1, 2023: your cheque(s) will be destroyed, or returned for a \$40 administration fee. Cancellations received in writing between September 1 and September 30 will be reimbursed but a \$40 administration fee will apply. Refunds will NOT be considered after September 30<sup>th</sup>.



BURLINGTON SUZUKI ASSOCIATION  
**Individual Registration Form 2023-2024**

One Form Per STUDENT

Please complete 1 registration form per student and include ALL cheques (including postdated cheques) before submitting to your teacher. Incomplete registrations will be returned and lesson times will not be secured.

Surname \_\_\_\_\_ First Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail (we occasionally send out emails about important BSA events to you throughout the year) \_\_\_\_\_

Instrument \_\_\_\_\_ Teacher \_\_\_\_\_

Practicing Parents Name(s) \_\_\_\_\_

Suzuki Book # \_\_\_\_\_ Last Polished Piece \_\_\_\_\_

**\*\*\*\*BSA Membership Fee**

**Amount Due\*\*\*\***

1. **Cheque 1:** BSA Part 1 fee is \$145 post dated Sept 1, 2023. # Students \_\_\_\_ X \$145 = \_\_\_\_\_

2. **Cheque 2:** BSA Part 2 fee is \$140 post dated Nov 1, 2023 (or can be included in Cheque 1 dated Sept 1) # Students \_\_\_\_ X \$140 = \_\_\_\_\_

3. If your BSA fee is received after April 30, 2023 an additional \$40 is due (**applies only to returning students**) September 1, 2023 (add to **Cheque 1** fee; 1 fee per family) \*After April 30 2023 + \$40 = \_\_\_\_\_

4. If you cannot volunteer, please sign the attached volunteer Registration form and submit an additional fee of \$50 due September 1, 2023 (add to **Cheque 1** fee) (1 fee per family) \*Non-volunteer + \$ 50 = \_\_\_\_\_

5. Make cheques payable to Burlington Suzuki Association (not BSA). Write student's full name on the cheque. \*Total BSA fee = \_\_\_\_\_

\*A \$20 service charge will be applied to all NSF cheques.

**New families:** How did you find out about the BSA? \_\_\_\_\_

**Note:** \_\_\_\_\_

Please sign here if you do NOT wish your child to be photographed for BSA Promotional materials



BURLINGTON SUZUKI ASSOCIATION  
**Family Volunteer Form 2023-2024**

**ATTENTION:** The BSA is run by volunteers. To keep the work required to a minimum, we are requesting that all parents help in some capacity. We appreciate and need your help!!

Parent Name: \_\_\_\_\_ Childs Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Teacher: \_\_\_\_\_ Instrument: \_\_\_\_\_

Mark a 1 (first choice) or 2 (second choice) next to your desired job. We will do our best to accommodate your selection.

<b>Non-Executive Volunteer Jobs</b>			
Halloween concert		Fundraising	
Christmas concert		Website Coordinator	
Spring concert		Volunteer Coordinator (Piano)	
Annual Spaghetti Dinner Fundraiser		Volunteer Coordinator (Strings)	
Piano movers for recitals		Publicity	
Community events liaison		Newsletter	
Group lesson clean-up		Event photographers (Piano)	
Certificate creation		Event photographers (String)	
Maintaining BSA bulletin board at the church (ie. posting notices, etc.)		Do you have another way that you can contribute? Please let us know.	
<b>Executive Committee Jobs</b> (Attends monthly meetings)			
Board Member (President, Vice President, Treasurer, Secretary)		Registrar	
		Member at large	

*I CANNOT VOLUNTEER AND THEREFORE WILL SUBMIT AN ADDITIONAL FEE OF \$50.00*

\_\_\_\_\_  
 \* SIGNATURE \*